

# Perancangan Aktiviti Jawatankuasa Keselamatan dan Kesihatan Pekerjaan Fakulti Teknologi Kejuruteraan Mekanikal (FTKM) bagi tahun 2021

START MONTH	1 <sup>st</sup> Quarter 2021			2 <sup>nd</sup> Quarter 2021			3 <sup>rd</sup> Quarter 2021			4 <sup>th</sup> Quarter 2021		
	Jan	Feb	Mac	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>AKTIVITI</b>												
<b>AKTIVITI LATIHAN JKPP FTKM</b>												
<b>Risk Assessment and Risk Control (HIRARC)</b>												
Group A: FTKM A + FTKM C						→						
Group B: FTKM B + FTKM D							→					
<b>First Aider Training</b>												
Group A: FTKM A + FTKM B								→				
Group B: FTKM C + FTKM D									→			
<b>Emergency Response Team (ERT)</b>												
Group A: FTKM A + FTKM D										→		
Group B: FTKM B + FTKM C											→	
<b>AKTIVITI AM JKPP FTKM</b>												
<b>Self-assessment audit @ FTKM</b>												
Laboratory audit for FTKM A, B, C & D			→									
Resolved issues raised by safety Auditor				→								
<b>Risk Assessment and Risk Control (HIRARC)</b>												
Update/Reassess old equipment						→						
Create New HIRARC for new equipment							→					
<b>Safety SOP</b>												
Create / Update Safety SOP for every equipment								→				
Safety briefing for 1 <sup>st</sup> activity in the FTKM compound								→				
<b>Schedule Waste / Chemical Management</b>												
Check / update chemical storage safety										→		
Check / update chemical handling PPE										→		